

**The Jane Rattray Memorial Fund**

**1. Name**

1.1 The name of the Fund will be The Jane Rattray Memorial Fund known as the “Memorial Fund”.

**2. Administration**

2.1 The Fund will be administered by the Trustees of the RSCDS Perth and Perthshire Branch known as the “Branch”.

2.2 For the next 5 financial years commencing on the financial year 24/25 the Branch will provide £100 pounds of Branch funds to the Memorial Fund. Thereafter any Branch funds allocated to the Memorial Fund will be agreed by a voting majority of those attending the Branch AGM.

2.3 The Fund will run for a period of 10 years and will be reviewed by the Trustees in the tenth

Fund should continue thereafter. Any proposal to close the Memorial Fund will be put to the Branch AGM who will agree or otherwise by a majority of those attending said AGM.

2.4 Accounts on the income and expenditure associate with the Memorial Fund will be presented at the AGM as part of the presentation of the Branch accounts. The Memorial Fund account will be audited by the Independent Examiner.

2.5 No funds from the Memorial Fund can be used to fund the activity of the Branch. However should the AGM agree to the discontinuation of the Fund then any monies will return to the Branch funds.

2.6 Donations specified for the Memorial Fund can be made at any time and will form part of the income for the Memorial Fund in the year of the donation. The financial year of the Memorial Fund will be the same as that of the Branch.

2.7 The Branch Treasurer will notify the Trustees of the Memorial Fund income and expenditure at Branch Committee meetings.

2.8 Only one application per year can be made by a member/s to the Memorial Fund.

2.9 The Trustees of the Branch will be the sole decision makers in relation to whether an application will be considered and to the level of funding which will be allocated from the Memorial Fund.

2.10 Any successful application will have to submit receipts demonstrating that the funding granted was used as per the application. Funding must the used within 12 months of the date when the successful application was agreed by the Trustees. Any funds not used within that period will be returned to the Memorial Fund.

**3. Purpose**

3.1 The general purpose of the Memorial Fund will be to promote Scottish country dancing for members of the Branch. All types of Branch membership will be eligible to apply for funds from the Memorial Fund.

3.2 The Memorial Fund can be used for the following purposes;

1. To facilitate the attainment/completion of units or training approved by the RSCDS for members who wish to become teachers. This may include training fees, travel and or accommodation costs.

b. The attainment/completion of training by the RSCDS for members who have already been recognised by the RSCDS as qualified teachers. This may include training fees, travel or accommodation costs.

c. To facilitate the attendance of a member aged 12-24 at a recognised RSCDS dance event e.g. Spring Fling/Autumn Gathering. This may include costs of attendance, travel or accommodation costs.

d. To facilitate the purchase of equipment or materials which would enable the member aged between 12-24 to participate in RSCDS activity. This may include the purchase of dance shoes or other items of dress.

e. To facilitate young people to become involved in Scottish country dancing. Young people being aged between 12-24 who wish to undertake either individually or collectively activity which supports an ongoing interest in Scottish country dancing. In this category the applicant/s need not be a member of the RSCDS but would be expected to join the RSCDS on completion of the activity.

**Final Version**